**MHDO**

Maine Health

Data Organization

 **Information │ Insight │ Improvement**

**MINUTES**

BOARD OF DIRECTORS MEETING

151 CAPITOL STREET

AUGUSTA, MAINE

THURSDAY, november 21, 2019

The meeting of the Maine Health Data Organization (MHDO) Board of Directors began at 9:25 a.m. with the following Board members present: Neil Korsen, (Chair), Anne Head (Vice-Chair), Joel Allumbaugh, Peter Gore, Lisa Harvey-McPherson, Sandy Parker, Michelle Probert, and David Regan. Ronald Watson attended via phone. Andy Ellis was unable to attend. Also, in attendance were Karynlee Harrington, Executive Director and Deanna White, Agency Assistant Attorney General.

**Chair Report**

Vote to Approve Board Minutes - A motion was made and seconded to approve the September 5, 2019 MHDO board minutes as written. Motion carried.

**Executive Director Report**

Review Agency Clarification Comment to Rule Chapter 241: Uniform Reporting System for Hospital Inpatient and Hospital Outpatient Data Sets - Karynlee reviewed with the board a written comment that she made to the proposed rule changes which clarifies the requirement regarding inpatient data filing (refer to handouts). A motion was made to adopt the proposed change as proposed. The motion was seconded and unanimously passed.

Vote to Approve Adoption of Chapter 241 as Proposed (no public comments beyond what the MHDO submitted were received on the proposed changes), Pending Final Review and Approval from the Attorney General’s Office - A motion was made and seconded authorizing Karynlee to sign the MAPA-1 form and to adopt the rule as proposed, pending review and approval from the Attorney General’s Office. Motion passed unanimously.

Vote to Approve Adoption of Chapter 243 as Proposed (no public comments received on the proposed changes), Pending Final Review and Approval from the Attorney General’s Office - Karynlee confirmed that no written comments were received and a motion was made authorizing Karynlee to sign the MAPA-1 form and to adopt the rule as proposed, pending review and approval from the Attorney General’s Office. The motion was seconded and passed unanimously.

Karynlee noted that MHDO will hold two webinars with the data submitters to review and respond to questions from data submitters regarding the changes to Chapter 241 and Chapter 243.

2020 Board Meeting Schedule - Karynlee suggested that the regularly scheduled September 2020 board meeting be moved to October, 2020 due to the pharmacy report that is required to be submitted to the Legislature by November 15, 2020. She also reminded the board that there is a January 2020 board meeting to discuss and vote on the proposed changes to several rules. A meeting has been tentatively scheduled in February 2020 to discuss any rules that may not be voted on in January.

Karynlee suggested holding the 2020 board retreat in October instead of June, in consideration of board members’ busy schedules during the legislative session. She also asked the board to consider possibly holding a longer than usual board meeting in October, as opposed to an all-day retreat. The executive committee will discuss and make a recommendation to the board.

CompareMaine 8.0 Release Date - Karynlee noted that the release of CompareMaine version 8.0, is on track. She also confirmed that the required pharmacy reports in section 8712 will be incorporated in this release.

Karynlee reported that CompareMaine is now four years old, and she gave the board some statistics, including how many hits the website has received in that timeframe and the top procedures viewed.

Past marketing strategies were discussed, and it was agreed that posters and rack cards that were previously used by health care facilities should be updated and made available on our web site for entities to print and display. There will also be a press release announcing CompareMaine version 8.0. Karynlee will draft a press release and work with the Executive Committee to finalize.

**Maine Quality Forum**

Timeline Regarding Primary Care Health Care Spending Report (required per Public Law Chapter 244) - The board received a copy of the summary of the MQF PL Ch. 244 Advisory Committee Meeting that was held in October (refer to handout). Karynlee reviewed the timeline for the preparation of the report that is due to the Commissioner of DHHS and the Joint Standing Committee on Health Coverage, Insurance and Financial Services by January 15, 2020.

**Public Comment**

No public comment was provided.

The meeting adjourned at 10:15 a.m.