

## MINUTES

MAINE HEALTH DATA ORGANIZATION  
BOARD OF DIRECTORS MEETING  
151 CAPITOL STREET, AUGUSTA, MAINE  
THURSDAY, APRIL 4, 2013

The meeting of the Maine Health Data Organization (MHDO) Board of Directors began at 9:00 a.m. with the following Board members present: Katherine Pelletreau, (Chair), Anne Head, (Vice-Chair), Poppy Arford, Andy Ellis, Anita Knopp, Neil Korsen, Jim Leonard, and Dave Winslow. Lisa Harvey-McPherson attended via telephone. Absent members were Maryagnes Gillman and Peter Gore. Also in attendance were Karynlee Harrington, Acting Executive Director, Deanna White, Agency Assistant Attorney General and future Board member Mike DeLorenzo.

### Chair Report

Vote to approve Board minutes - A motion was made and seconded to accept the March 7, 2013 MHDO Board minutes as written. Motion carried.

Planning for the remainder of 2013 - Katherine Pelletreau reviewed a calendar that the Board received outlining key topics to be discussed at monthly meetings through November 2013 (refer to handout). A retreat will be scheduled in July or August and a poll will be taken to determine Board availability.

In regard to previous Board discussion about taking action to engage and inform consumers, Ms. Pelletreau informed the Board of a proposal from the executive committee to establish a consumer information subcommittee comprised of members from the MHDO Board. She outlined the proposed charge of the subcommittee as follows:

- Review MHDO's HealthCost tool for functionality and user friendliness, and make recommendations for improvement
- Create a comprehensive and specific list of what information is available to consumers from MHDO
- Develop recommendations for a low cost awareness campaign to educate Maine people about the value of what is currently available through MHDO

- Consider appropriate next steps for the Board to advance the goals of consumer education and engagement at no additional cost to the agency
- Report Back to the MHDO Board at the Retreat

There was discussion to consider leveraging other resources that are looking at consumer information such as work through the SIMS and the MaineCare Advisory Committee (MAC). A motion was made that a consumer information subcommittee be established as proposed. The motion was seconded and passed unanimously.

### **Acting Executive Director Report**

#### Data Fee Waiver Requests –

George Shaler, Muskie School, USM has asked for a \$5,775 fee waiver for his claims data request. There was a discussion regarding their funding through the Workers' Comp Board and Muskie's contract with MaineGeneral Medical Center. The issue was tabled pending additional information regarding funding and on whether or not the data will be publically available. Ms. Harrington will follow up with Mr. Shaler.

Jianjing Lin, University of Arizona submitted a revised data request with a data waiver request of \$64,135. The Board discussed the data waiver request and after much discussion a motion was made to deny the request based on the fact that the data request does not adequately explain how the data will be used to improve the health of Maine residents. The motion was seconded and passed unanimously.

Compliance Report - Deanna White informed the Board that she sent a letter to Manna Inc. regarding the fine that the Board had assessed for their unpaid assessment. However, she has learned of possible financial troubles they are experiencing that may affect the MHDO's ability to collect the \$400. No further action is required at this time. Refer to Compliance Report handout.

Project Management Report - Refer to Project Status Report handout.

Transformation Project Status Report - Ms. Harrington explained the phases of the work that HSRI and NORC is doing. Refer to Data Warehouse Project Overview and Data Warehouse Project - First Contract Period handouts. She stated that Team meetings and Leadership meetings are being held on a regular basis. There was some discussion regarding consumers being able to access claims data from the web site and what data will be available. It was decided that the Consumer Information Subcommittee will discuss the plan outlined in the RFP as it relates to this issue. Ms. Harrington is working with the team to develop a Project Management Report which will

summarize the current state of the project, major milestones, and any identified risks to meeting the deliverables in the established timeframes.

Payer User Group (PUG) Update – Ms. Harrington stated that the PUG meets every 2 weeks for 90 minutes. The next step is to establish a subset of data users to discuss quality issues with the submission of claims data and to open up dialogue between the two groups regarding the needs and limitations of each group.

Overview of collection process for hospital financial/organizational data - In light of increased interest from legislators, analysts, reporters, etc., Ms. Harrington provided the Board with an overview of the financial and organizational data the MHDO collects from hospitals (refer to handouts). Ms. Harrington reviewed the background of the MHDO collecting financial templates and she explained the process involved to get the information into an online format, as well as the calculation of ratios. She stated that the cash flow information and details regarding transfers are not currently made available to the public.

The MHDO is also required to collect organizational data from all Maine hospitals and parent entities. The Maine Health Management Coalition has submitted a request for organization charts of all physicians employed by hospitals, and the organizational structure of the hospital and parent entities. Because this data has not been released before Ms. Harrington is going to create a data review committee, which will include representation from the key stakeholders.

### **Data Processing Center Report**

Janice Bourgault reviewed the standard reports with the Board. (Refer to handouts.) Ms. Bourgault stated that the MHDO gave the approvals for exemptions that would allow the MaineCare files to pass.

Mike Brannigan was present and stated that work to dissolve the Maine Health Data Processing Center has begun and their Board has approved a vote to dissolve the MHDPC. At the May 2<sup>nd</sup> meeting the MHDO Board will also need to vote on the dissolution of the DPC.

### **MQF Advisory Council Update**

No report was given.

### **Public Comment**

No public comment provided.

MHDO Board Minutes  
April 4, 2013  
Page 4 of 4

The meeting adjourned at 11:05 a.m.