

## MINUTES

BOARD OF DIRECTORS MEETING  
151 CAPITOL STREET, AUGUSTA, MAINE  
THURSDAY, JULY 18, 2013

The meeting of the Maine Health Data Organization (MHDO) Board of Directors began at 9:05 a.m. with the following Board members present: Katherine Pelletreau, (Chair), Anne Head, (Vice-Chair), Poppy Arford, Maryagnes Gillman, Tom Hopkins, Anita Knopp, and Dave Winslow. Lisa Harvey-McPherson was available via telephone. Absent members were: Mike DeLorenzo Andy Ellis, Peter Gore, Neil Korsen, and Jim Leonard. Also in attendance were Karynlee Harrington, Acting Executive Director and Deanna White, Agency Assistant Attorney General.

### **Chair Report**

Vote to approve Board minutes - A motion was made and seconded to accept the June 6, 2013 MHDO Board minutes as written. Motion carried.

Board Restructuring Proposal - Katherine Pelletreau disseminated draft language amending the composition and duties of the Board, based on previous discussions. The Board will further review the recommended Board restructuring proposal and be prepared to cast their vote at the August retreat.

Transparency Grant - Katherine Pelletreau informed the Board that the Governor has given his approval for the MHDO to apply for a \$2.6M grant to enhance the HealthCost website. If the grant is awarded, the money will be used to build a more comprehensive website portal with the possibility of expanding to up to 200 additional procedures. The money will also be used to evaluate and review the methodology underneath the cost calculations.

### **Subcommittee Preliminary Reports**

Protected Health Information (PHI) - PHI Subcommittee Draft Language and PHI Subcommittee Case Studies handouts were disseminated. Dave Winslow updated the Board on the work of the subcommittee. Deanna White reviewed the proposed legislative changes with the Board. (Refer to handouts.) The draft language will be voted on at the Board retreat-if approved legislative language must be submitted mid September.

Dawn Gallagher joined the board meeting via the phone and stated that she had participated in the Subcommittee meetings as a representative of the LD1818 Legal Working Group.

Consumer Information Subcommittee - Poppy Arford updated the Board on the work of the Subcommittee. She informed them of an online survey that will help determine web site functionality and user friendliness. She asked that Board members encourage any interested parties to take the survey.

Using three guiding principles: relevancy, timeliness and accuracy/validity of the data, the Subcommittee will continue its work and plans to hold at least two additional meetings.

### **Executive Director Report**

Chapter 270: Uniform Reporting system for Quality Data Sets - Ms. Harrington briefly updated the Board on the changes reflected in Chapter 270, which has been signed by the Governor. Ms. Harrington will provide the Board and interested parties with copies of the rule, and will notify them of the effective date. A motion was made and seconded to adopt Chapter 270. Motion unanimously passed.

Compliance Report - There were no compliance issues to report.

Project Management Report - Ms. Harrington reviewed the status of the critical projects defined by the Board. Refer to Key Project Status Report handout.

Ms. Harrington reported on the status of the transformation work. The project is on schedule with a focus on testing. Refer to Transformation Project Status handout.

A brief discussion ensued regarding the end of the fiscal year finances and Ms. Harrington stated that the ending balance was slightly higher than forecasted. An aggregate overview of the assessment status will be given at the September Board meeting.

### **Public Comment**

No public comment provided.

The meeting adjourned at 11:20 a.m.