

# MHDO TRANSFORMATION AND TRANSPARENCY GRANT

*PROJECT STATUS REPORT: OCTOBER, 2013*

## STATUS CODE LEGEND

- On Track: Activity is on schedule or complete
- Issues: Activity may require an adjustment in the timeline
- Off Track: Unanticipated issues that require board consideration

## PROJECT MANAGEMENT

Ongoing	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Held All Day Strategic Planning Session Project Team.</li> <li>● Updated Project Timeline for Next Phase of Project and Integrated CMS Grant Work Through September 2013.</li> <li>● Developed Standard Operating Procedures (SOP) for Convening Workgroups.</li> <li>● Held Weekly Team Meetings and Project Management/Leadership Meetings.</li> <li>● Actively Using SharePoint Website for Tracking Project Tasks and Activities.</li> </ul>
<b>Key Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Hold Regular Team and Individual Workgroup Meeting.</li> <li>● Continue Conducting Weekly Team Meetings and Project Management/Leadership Meetings.</li> <li>● Update Project Deliverable Schedule Through September 2013.</li> </ul>
<b>Issues:</b>	N/A
<b>Concerns for Discussion:</b>	N/A

## DATA SUBMISSION PORTAL ENHANCEMENTS/ONGOING SUPPORT

<b>Ongoing</b>	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Portal Help Desk October Summary – 108 Unique Issues Processed: 85% resolved, 5% waiting payer response, 5% Future Portal Update to Fix, 5% Further Investigation Needed to Resolve.</li> <li>● Updated FAQ Document for Portal.</li> <li>● Developed Portal Release Calendar (Monthly Releases, Weekly Patches).</li> <li>● Enhanced Our Ability to Send Notifications to the Payers in the Portal.</li> <li>● Developed New Internal Compliance Screens.</li> <li>● Determine Workflow Requirements for the Registration of Licensed Payers Who Do Not Meet the Thresholds as Data Submitters.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Continue Development of Portal Compliance Screens.</li> <li>● Continue Development of the Portal Operations/Technical Documentation Manual.</li> <li>● Update Portal User Guides (Registration and Data Submission).</li> <li>● Update Portal Training Videos (Registration and Data Submission).</li> <li>● Develop Plan to Survey Payers to Seek Input Portal Data Submission/Quality Reporting and Solicit Feedback on System.</li> <li>● Improve the Functionality of the Portal for the Registration of Licensed Payers Who Do Not Meet the Thresholds as Data Submitters.</li> </ul>
<b>Issues:</b>	<ul style="list-style-type: none"> <li>➤ Moved the release date for functionality to minimize release risk, giving the payers extra time. The new anticipated go live date. Reset the release date.</li> <li>➤ Need to establish process for accepting older code sets during validation process.</li> </ul>
<b>Concerns for Discussion:</b>	

## COLLABORATION AND COORDINATION WITH STAKEHOLDERS

<b>Ongoing</b>	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Identify and Email to Data User Group (DUG) Super-Users about November Meeting.</li> <li>● Contacted Quality Counts and Discussed Partnership Regarding Working with Consumer User Group.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Schedule and Hold First DUG Super-User Group to provide expertise/guidance on Data Modeling Task.</li> <li>● Establish the Framework for Collaborating with the Quality Counts Consumer Groups.</li> <li>● Brief Maine Hospital Associate on the Specifics of Inpatient/Outpatient Data and Determine the Timeline to Establish the Hospital User Group.</li> <li>● Include New Hampshire in the CMS Grant Workgroup Meetings on Health Cost.</li> <li>● Redesigned Project Management Form for Broader Stakeholder Communication.</li> <li>● Publish NORC Data Enclave Security Policy on MHDO Website.</li> <li>● Follow-up with MaineCare to Brief them on Short-term Plans for Transparency Plans and Potential Long-term Collaboration Related to SIM Grant Work.</li> </ul>
<b>Issues:</b>	
<b>Concerns for Discussion:</b>	

## MHDO DATA STORAGE MIGRATION

<b>October 1, 2013 – December 31, 2013</b>	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Working with Maine OIT to identify all Servers Where Current Data Exist and Established Timeline for Moving to NORC.</li> <li>● NORC Provided MHDO an External Hard Drive for Data Transfer.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Receive Existing MHDO Data and Load into Data Enclave.</li> <li>● Test MHDO access to data</li> </ul>
<b>Issues:</b>	
<b>Concerns for Discussion:</b>	

## DATA WAREHOUSE/APCD PUBLIC RELEASE PLANNING

<b>October 1, 2013 - December 30, 2013</b>	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Preparing for Initial Data Modeling Workgroup Meeting.</li> <li>● Identified Workgroup Team Members.</li> <li>● Scheduled First Data Modeling Meeting.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Develop the Process for Loading Data from the Portal into the Historical APCD Structure for December Release.</li> <li>● Begin to Plan the Framework of the Populating the Master Indexes (Payer, Provider, Patient).</li> <li>● Identify Existing Entities with Master Indexes (HealthInfoNet, Maine Health Management Coalition) and determine opportunities for collaboration .</li> <li>● Develop the Process for Populating the Master Provider Tables.</li> </ul>
<b>Issues:</b>	<ul style="list-style-type: none"> <li>➤ How to effectively engaging entities with Master Indexes (HealthInfoNet, Maine Health Management Coalition).</li> </ul>
<b>Concerns for Discussion:</b>	

## DATA MANAGEMENT AND GOVERNANCE/POLICY DEVELOPMENT

<b>October 1, 2013 - January 31, 2014</b>	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Reviewed Data Management Plan and MHDO Provided Feedback for Revision.</li> <li>● Provided a Baseline Report of Data Requests and the Costs Associated with the Release of Data.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Revised Draft of Data Management Plan for Review and Discussion.</li> <li>● Identify Areas for Policy Development and Develop Timeline.</li> <li>● Review Baseline Report of Data Requests and Costs.</li> <li>● Determine Plan for Review of All Rules.</li> </ul>
<b>Issues:</b>	
<b>Concerns for Discussion:</b>	

## CMS GRANT

October 1, 2013 – September 30, 2014	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Reviewed HealthCost Methodology and Compiled Documentation on Current Procedures.</li> <li>● Met with One of Original Designers of Maine’s HealthCost Methodology.</li> <li>● Developed Preliminary Set and Layout of 200+ Procedures, including Crosswalk with Choosing Wisely.</li> <li>● Based on Information Provided by MHA to Transparency Committee, Re-evaluated Uninsured Charge Data Presentation.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Connect with MHA for Further Discussion on Reporting of Average Charges/Paid for the Uninsured.</li> <li>● Continue Work on Refining and Analyzing 200 Procedures for January Release.</li> <li>● Begin Payer Outreach to Understand Availability Tools for Their Members to Determine out of Pocket Costs to Link to from HealthCost Website.</li> </ul>
<b>Issues:</b>	
<b>Concerns for Discussion:</b>	

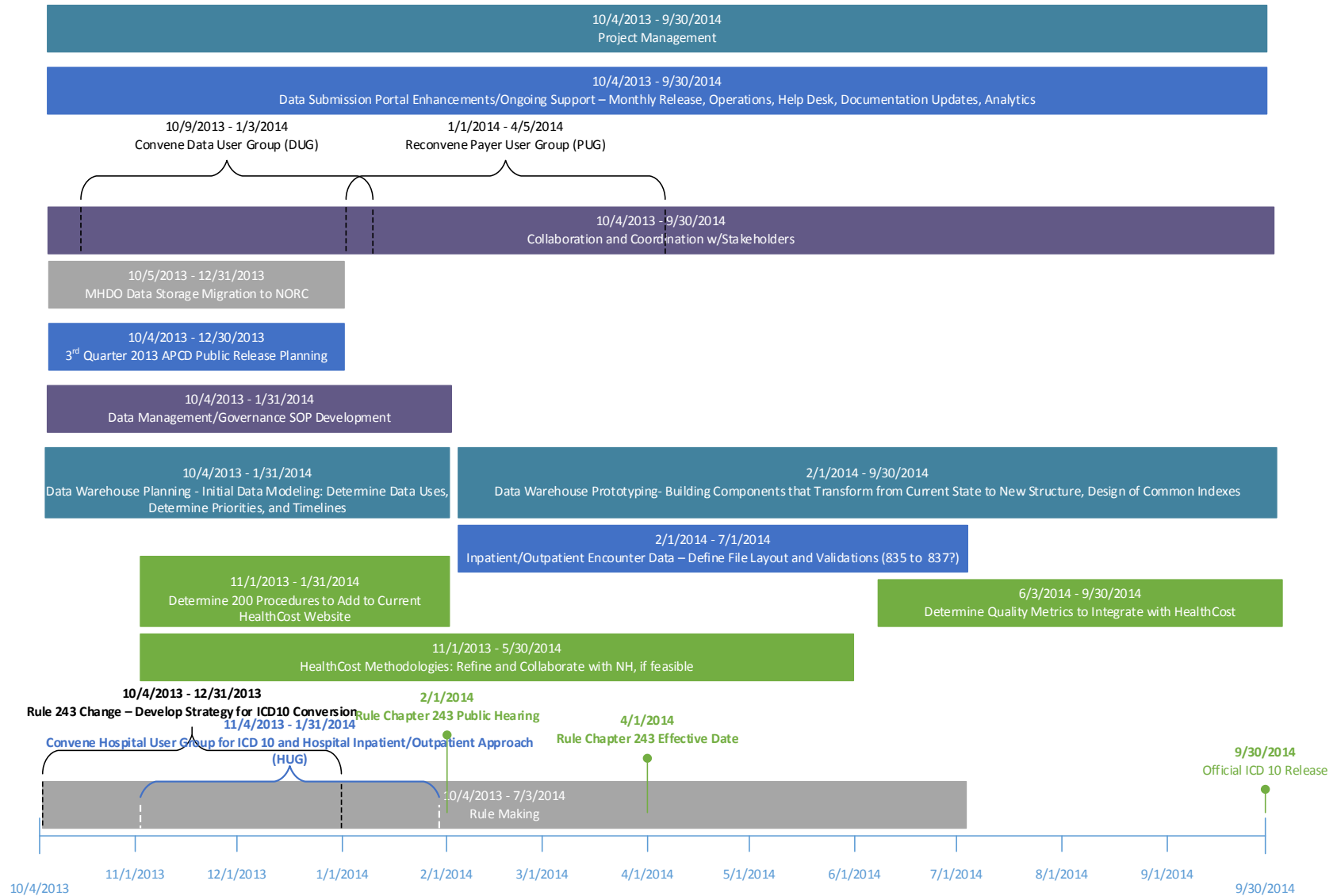
## RULE MAKING

October 1, 2013 – July 3, 2014	
<b>Key Activities from Previous Month:</b>	<ul style="list-style-type: none"> <li>● Held Public Hearing for Changes to Rule Chapter 241.</li> <li>● Started Work on Proposal for Changes to Rule Chapter 243 primarily for ICD-10.</li> </ul>
<b>Activities Planned for Next Month:</b>	<ul style="list-style-type: none"> <li>● Board Votes on Changes to Rule Chapter 241.</li> <li>● Finalize Proposal for Changes to Rule Chapter 243.</li> <li>● Engage Payers for Input on Proposed Changes to Chapter 243.</li> <li>● Use Data Management Workgroup to Plan Rule Making Changes.</li> </ul>
<b>Issues:</b>	➤ Several dependencies, primarily project timeline and time-constraints of rule-making.
<b>Concerns for Discussion:</b>	

# INPATIENT/OUTPATIENT ENCOUNTER DATA

February 1, 2013 - July 1, 2013	
<b>Key Activities from Previous Month:</b>	● None
<b>Activities Planned for Next Month:</b>	● Begin outreach to Maine Hospital Association regarding the strategy to move to the 837 standard file layout.
<b>Issues:</b>	
<b>Concerns for Discussion:</b>	

# MHDO Transformation and Transparency Grant Timeline 10/4/2013 – 9/30/2014



Internal Working Document Updated 10/15/2013